**LLPOA BOARD MEETING AGENDA**

**October 23, 2022 11:00am**

**CALL TO ORDER**

**ROLL CALL**

President Damien Miller, Vice President Rick Pfeiler, Treasurer Vacant, Secretary Missy Frazier, P1 Dave Merrill, P2 Vacant , P3 Joyce Jarding, P4 Shannon Leppert, P5 Michel Theisen, P6 Debbie Bartell, P7 Vacant, P8 Sheila Rooney-absent.

PRESIDENT – Damien Miller

* Snowplowing – We have a small budget for plowing. Last year was done on a volunteer basis and we will need to again this year.
* Bylaws Chair – Removed Tiffany Fluhr and appointed Margie Loeffelholz. Margie accepted.
* Can removal – One dump trailer was loaded and hauled to the redemption center. There’s still more to remove. We are not getting enough people to volunteer to help to continue this. We received a check for approximately $250 for the last load that was taken in, which goes to the fireworks fund.
  + The check was previously credited toward the building fund and will be changed.

**SECRETARY REPORT** – Missy Frazier

* Minutes from August meeting sent to the Board
  + Motion to approve by Rick, Seconded by Dave
    - All in favor, motion carries.
* Friends of Leisure Lake – we received notification from Friends of Leisure Lake that they are cutting ties with the association. Following the notification we received payout. The total was $3,515.45. The allocation presented was $987.66 to the building fund, $2,428.20 to the fish fund, $99.59 to fireworks. The check was written in the amount of $3,500.45. Deposited as written. There was another $1,000 donated for fish purchase after this check was received that will need to be sent to us.
* We have a bill from Bjornsen for stocking fish. The payment for that will come out of the fish fund first, and the balance from the lake fund.
* Dave has information regarding obtaining one day license. Jen will look into it and bring it back to the committee.

**TREASURER** **REPORT**: - Missy Frazier/Damien Miller

**Statements & letters:**

The books are being worked on, but are not balanced at this point. The statements are being worked on and will go out as soon as possible.

* There will be a letter included in every member’s statement regarding compliance with the Bylaws, Rules and Regulations and the County Ordinance. Jackson County Zoning is receiving daily complaints and has requested that we work with them. A large majority of the complaints are regarding abandoned vehicles.
* The county will also be getting involved with property clean up. If it results in the county cleaning your property, the cost will be added to your taxes.
* If members need assistance with their property, reach out to your precinct director. There are also several scrap companies that will pick up junk cars and pay you for them.

**Finance Committee:**

A Financial Oversight Committee is being formed which will take work load off a treasurer. This committee will divvy up different duties and report back to the treasurer and the board. They will plan to meet once per month to go thru bills, statements, letters, deposits, etc. and communicate back to the treasurer. Each member of the committee will be required to sign a nondisclosure form and an SOP is being created.

* Motion to start a new committee named the Financial Oversite Committee:
  + By Damien, Second by Missy
    - All in favor, motion passed
* This committee needs to be written into the Bylaws. An SOP will be written for the committee.
* Damien appointed Lorin Ahlers as chair. Lorin accepted. All in favor.
* Damien appointed Dave Merrill as committee member. Dave accepted. All in favor.

**PRECINCT REPORTS:**

**P1 – Dave Merrill –** Thanks to Damien for putting the sign up.

**P2 – Vacant**

**P3 – Joyce Jarding -** nothing

**P4 – Shannon Leppert-** nothing

**P5 – Michel Theisen-** nothing

**P6 – Deb Bartell –** requested new member packets

**P7 – Vacant**

**P8 – Sheila Rooney –** absent

Our records need to be updated with all owner information. Damien provided each precinct director with packets containing a new membership packet. All packets include a list of all members currently listed in each precinct. There is a form included for each member to complete so we can update the system. Precinct Directors should return all completed forms to Rick. A spreadsheet will be completed in order to use to update names/addresses in the computer.

Every address needs a completed sheet and members need precinct director contact information.

**Committee reports:**

**Entertainment**: Director Joyce Jarding, Chair Michel, Sheila, and Aubrianna - Nothing

**Roads:** Director Damien Miller, Chair Shawn Frazier – We have had some generous donations and many people paid their road assessment in full to pay it forward for paving so we will get further than expected. Some of the culverts have been cleaned out but there’s a lot more that need it.

**Lake/Blue Heron**: Director Dave Merrill, Chair Scott DeYoung – plan on working on the leak after Labor Day. We will be putting more fish in to take care of snails. Discussion of regulating fish limit.

**Pavilion:** Director Dave Merrill – will be holding a committee meeting. Dave is expecting a quote any day.

**Building, Grounds & Maintenance:** Director Dave Merrill, Chair Damien Miller – Bathrooms need plywood to block for the winter. Someone is unlocking the doors so they will be boarded up.

**Security**: Chair Dave Gerhardt, we need a director

**Zoning**: Director Shannon Leppert, Chair Linda – Shannon and a few board members met with Jackson County Zoning. The County has many variance requests so they are considering adjusting our zoning from R1 to a PUD which changes the setback on lots. It is currently at 30 feet and would change to 10 feet.

**By-laws**: Director Shannon Leppert, Chair Margie Loeffelholz - are going to start updates for next meeting. Need to add Financial Oversight Committee

**Beach:** Director Dave Merrill, Chair Rod Miller – swim dock was removed.

**Fireworks:** Director Sheila Rooney, Chair Missy Frazier - Nothing

**OPEN DISCUSSION**

Rick volunteered to help precinct directors get forms completed.

**Next meeting: January 22nd on Zoom.**

**ADJOURNMENT:**

**Motion to adjourn:**

* By Damien, Second by Missy
  + All in favor, meeting adjourned 12:25